**Pre-Application Report Request**

Persons interested in finding out the additional information regarding the interconnection of a distributed energy resource to the Utility’s distribution system are to fill out this Pre-Application Report Request. The pre-application report request is to be filled out as completely as possible by the applicant. The Utility will provide the applicant with a Pre-Application Report within 15 business days once the completed Pre-Application Report Request and a $300 fee is submitted to the Utility.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Distributed Energy Resource Information** | | | | |
| Project Address: | | | | |
| City: | | State: | | Zip Code: |
| GPS Coordinates: | Nearby Cross Streets: | | | |
| Location of the Proposed Point of Common Coupling (e.g. meter number or pole number): | | | | |
| DER Type *(Check all that apply)*:     Solar Photovoltaic  Wind  Battery Storage   Combined Heat and Power  Solar Thermal  Other (please specify) | | | | |
| Total Aggregate Nameplate Rating of Proposed DER System *(kW AC)*: | | | | |
| Phase Configuration of Proposed DER System | | |  Single  Three | |
| Service Voltage of Proposed DER System | | | Volts | |
| Will this be a stand-alone generator not interconnected to onsite load (not including station service)? | | |  Yes  No | |

*Please attach copy of site map for proposed project and any additional information that may be helpful in fulfilling the pre-application request. Site map should include true north, proposed project location including general layout, proposed service point location and major roadways.*

|  |  |  |  |
| --- | --- | --- | --- |
| **For Office Use Only** | | | |
| Date Received: | Application Fee Received:  Yes  No | | |
| Date Completed Pre-Application Report Sent to Applicant: | | | |
| **Point of Interconnection – Additional Information** | | | |
| Is the proposed interconnection to an existing service? (If no, applicant is to skip to the next section.) | | |  Yes  No |
| Customer Name: | | Customer Account Number: | |
| Existing loads at site *(kW AC):* | | | |
| List future additional loads planned for at site *(in kW AC):* | | | |

|  |  |  |
| --- | --- | --- |
| **Project Contact Information** | | |
| Full Name: | | |
| Name of Business: | | |
| Street Address: | | |
| City: | State: | Zip Code: |
| Email: | Phone: | |

|  |
| --- |
| **Payment and Agreement** |
| There is a non-refundable $300 fee for the construction of a pre-application report. By signing this document, I acknowledge and understand that:   * Neither review of this application nor construction of any report shall begin until the full amount of the fee has been paid to Minnesota Valley Cooperative Light and Power Association. * The Utility shall provide a report with only the available information on the proposed point of interconnection. * The information provided by the Utility may become outdated and not useful at the time of submission of a complete Interconnection Application. * Upon receipt of the report no guarantee is made by the Utility that a future Interconnection Application will be approved for this proposed site.   \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Applicant Signature: Date: |
|
| **\*\*\*Please print clearly or type and return completed along with any additional documentation\*\*\*** |